

CALL FOR APPLICATION

Service Provider (Technical Director)

Service Period: September to December 2026

In line with the bilateral relations between France and India and the promotion of cultural exchanges, the French Institute in India (IFI) is committed to advancing a policy of cooperation and dissemination in the fields of arts and culture.

As part of this initiative, the French Institute in India / Embassy of France in India plans to organize **two** French live performance tours in India: **Le Voyage Reze** and **La Veilleuse** by **14:20** (please refer below for the project descriptions, reference videos, and tour dates). These two tours, hereinafter referred to as "the Project", will be organized in collaboration with the network of Alliances Françaises in India (AF).

These tours will be part of a broader multidisciplinary platform, promoting creativity, innovation, and collaboration between India and France. The objective is to strengthen ties with Indian partners and pave the way for further collaboration between Indian and French professionals.

The operation is scheduled to take place from **October to December 2026**, with preparatory activities commencing in early July 2026.

To ensure the successful delivery of the Project, the French Institute in India seeks to engage a qualified service provider (hereinafter referred to as the "Technical Director") to oversee the preparation, coordination, and execution of all technical requirements associated with the Project. These responsibilities include, but are not limited to, cargo transportation, technical coordination, and the procurement of all necessary permits and authorizations from the relevant Indian authorities for the presentation of the selected French productions in India.

1- DEFINITION OF THE REQUESTED SERVICE

Budget Framework:

The Technical Director must commit to working within the approved budget. As the sole funder, the French Institute in India will engage the service provider through two agreements; a mandate

agreement, which outlines the responsibilities of both parties and operational procedures, and a separate agreement covering the service fee, along with related obligations and procedures.

The Technical Director should proactively suggest cost-saving measures and negotiate favorable terms with vendors and third-party agencies in line with conditions set by IFI.

Collaboration with Multiple Stakeholders:

The Technical Director will be responsible for coordinating with the participating Alliances Françaises (AFs) to ensure the smooth technical execution of the performances. This would also include overseeing cargo transportation, where required, and obtaining all necessary permits and authorizations in each host city, as requested by the French Institute in India (IFI) and/or in accordance with the tour schedule.

Key responsibilities include:

Technical, Cargo, and Venue Coordination

A/ The Technical Director shall act as the primary point of contact (POC) for all technical planning, coordination, logistics, and operational matters relating to the Project, in close liaison with the French Institute in India (IFI). Prior to each performance, the Technical Director shall provide IFI and the hosting Alliance Française (AF) with the contact details of the local technical manager assigned to the respective tour stop.

Tour 1 – *Le Voyage de Rézé*

For the *Le Voyage de Rézé* tour, the Technical Director shall appoint one local Tour Manager for each performance. IFI shall directly cover the Tour Manager's fee for the day of the performance. Where, on an exceptional basis, a locally based Tour Manager is not available, IFI shall also reimburse the related domestic travel, accommodation, per diem, and airport transfer costs (pickup and drop-off).

Tour 2 – *La Veilleuse* (Cie 14:20)

For the *La Veilleuse* tour, the Technical Director shall appoint two dedicated Tour Managers to accompany the company throughout the entire tour. Their professional fees shall be included in the Service Fee submitted by the Technical Director. IFI shall separately cover the Tour Managers' accommodation, per diem, domestic travel, and airport transfer costs (pickup and drop-off), except when they are carrying out their duties in their city of residence.

B/ The AFs and/or IFI shall identify the performance venues in each host city. Upon confirmation of the venues, the Technical Director shall assess and verify their technical suitability and compatibility with the requirements of the performances.

C/ The Technical Director shall be responsible for managing all freight and logistics operations, including coordination with freight forwarders, shipping agencies, and customs authorities, as required and in accordance with the timelines agreed upon with IFI. This includes overseeing the transportation, arrival, customs clearance, handling, and storage of all artistic materials, equipment, and stage sets.

D/ The Technical Director shall identify, appoint, and coordinate suitable vendors and service providers to meet all technical requirements necessary for the successful delivery of the performances in each city.

E/ The Technical Director shall coordinate with the artists and their production teams to ensure that all technical requirements specified in the technical riders are met. The relevant technical documentation will be provided by IFI at least four weeks prior to the performance dates.

F/ The Technical Director shall verify and confirm that all venues comply with applicable safety regulations and standards required by the relevant authorities, and that they meet the safety, operational, and comfort requirements outlined in the artists' technical riders.

Obtaining Permits and Authorizations

A/ The Technical Director shall liaise with the organizing partners designated and confirmed by IFI to facilitate the implementation of the Project.

B/ The Technical Director shall coordinate with organizing partners, government authorities, and relevant third-party agencies to obtain all permits, licenses, clearances, and approvals required for the performances in each host city.

C/ The Technical Director shall secure all applicable permits and licenses, including local copyright and performance licenses, in accordance with the repertoire, song lists, and recording information provided by IFI.

2- FINANCIAL ELEMENTS

Mandate Agreement

Under the Mandate Agreement, the Technical Director shall be responsible for advancing all costs related to technical requirements, logistics, and the procurement of the necessary permits and authorizations required for the Project. These expenses shall be reimbursed by the French

Institute in India (IFI) upon submission of valid supporting documents and invoices, in accordance with the agreed reimbursement procedures.

Service Agreement

Under the Service Agreement, the Technical Director shall be remunerated for the services rendered through three instalments linked to the achievement of project milestones to be agreed between the Parties. The payment schedule and the corresponding percentage of each instalment shall be specified in the Service Agreement. No advance payment of the Service Fee shall be made.

Budget Submission

The total technical budget submitted by the bidder shall include all reimbursable costs to be incurred under the Mandate Agreement.

Tax Compliance

The Technical Director shall be solely responsible for ensuring compliance with all applicable tax laws and regulations and for managing any tax obligations arising from payments received from the French Institute in India.

3- RECOURSE AND TERMINATION OF THE SERVICE

In the event of any dispute, claim, or recourse arising in connection with the performance of the contract, the Parties shall meet promptly to assess the circumstances, the validity of the claim, and any associated risks. Following such assessment, the French Institute in India (IFI) shall determine whether the contract should continue and, if so, under what conditions.

IFI reserves the right to terminate the contract, in whole or in part, in the event of any material breach or non-performance by the Technical Director, including but not limited to the following circumstances:

- Delays in preparation, installation, or technical set-up that materially affect the proper execution of the Project or the fulfilment of contractual obligations;
- Serious injury to artists, staff members, or spectators resulting from negligence, misconduct, or failure to comply with applicable safety requirements on the part of the Technical Director;
- Serious, repeated, or persistent failure to comply with the terms and conditions of the contract;
- Assignment, transfer, or subcontracting of all or part of the Technical Director's rights or obligations under the contract to a third party without the prior written consent of IFI.

The contract shall automatically terminate, without any right to compensation, in the event of the dissolution, insolvency, liquidation, or cessation of business activities of the Technical Director.

4- TECHNICAL DIRECTOR'S PROFILE

The Technical Director and their team must have the following qualifications and experience:

- Proven experience in organizing and executing cultural events.
- Experience coordinating multiple service providers to ensure event success.
- Strong interest and knowledge in arts, cultural productions, and live performances.
- Proven ability to negotiate with artists, suppliers, and service providers.
- Excellent interpersonal and intercultural communication skills.
- Ability to adapt to changing priorities quickly and effectively.
- Familiarity with the Indian cultural scene. Knowledge of French Cultural Network would be an added advantage.
- Based in India.

5- FINANCIAL PROPOSAL

The financial proposal must be detailed and should include an estimated budget for technical expenses (including freight) to be covered under the mandate agreement.

This estimate should be based on the information provided in the **Annexed Technical Specification Document**, which outlines the key details of the 2026 projects.

6- ANALYSIS OF THE OFFER

Offers will be evaluated based on the following criteria:

- Quality and relevance of the proposal and expertise profiles: 50%
- Relevance of the financial proposal: 30%
- Understanding of the mission: 20%

IFI reserves the right to:

- Cancel the consultation;
- Negotiate with the top candidates;

- Request additional information within 48 hours in electronic format.

Candidates must be immediately available to begin the mission upon contract signing.

7- SUBMISSION OF CANDIDACY

Service providers interested in this mission must submit the following:

- a. A presentation of the service provider and their previous relevant projects.
- b. A detailed technical and methodological proposal.
- c. A detailed financial proposal.
- d. A document certifying the legal status of the service provider.
- e. Bank account details (RIB).

The complete application must be submitted in electronic format no later than **15th July 2026** at sylvain.lata@institutfrancaisindia.in

Annex – 1 - TECHNICAL SPECIFICATION DOCUMENT

2 PAN-INDIA TOURS

TOUR 1: LE VOYAGE DE REZE

05th – 27th October 2026

5 people on road

4 artists + 1 technicians

About: - **Le Voyage de Rézé** is a musical and illustrated performance that combines music, storytelling, and live drawing in a light and accessible format. Designed for family audiences and suitable for all ages, the show offers a poetic and colorful experience that sparks curiosity, imagination, and a sense of wonder. Through songs, images, and narratives inspired by journeys and encounters, the performance invites audiences to discover different cultures and perspectives while celebrating openness, dialogue, and human connection. The simplicity of the staging allows the artistic expression to take center stage, creating an intimate and immersive experience.

Blending music, visual art, and storytelling, *Le Voyage de Rézé* offers a gentle yet powerful invitation to travel, dream, and connect with the world and with one another.

Links:-

[Le Voyage de Rézé \(official project website\)](#)

[Rézé \(official artist website\)](#)

[Le Voyage de Rézé - Teaser](#)

Tentative Roadmap / Show Dates: -

Date	City	Program
04 th October	Paris - Delhi	Travel
05 th October	Delhi	Day Off
06th October	Delhi	Set up + Show
07 th October	Delhi – Chandigarh	Travel
08th October	Chandigarh	Set up + Show
09 th October	Chandigarh – Kolkata	Travel
10th October	Kolkata	Set up + Show
11 th October	Kolkata	Day Off

12 th October	Kolkata – Bangladesh	Travel
13th October	Bangladesh	Set up + Show
14 th October	Bangladesh –(Via Delhi) Jaipur	Travel
15th October	Jaipur	Set up + Show
16 th October	Jaipur	Day Off
17 th October	Jaipur	Day Off
18 th October	Jaipur	Day Off
19 th October	Jaipur	Day Off
20 th October	Jaipur - Hyderabad	Travel
21st October	Hyderabad	Set up + Show
22 nd October	Hyderabad - Bhopal	Travel
24th October	Bhopal	Set up + Show
24 th October	Bhopal – Pondicherry (via Chennai)	Travel
25th October	Pondicherry	Set up + Show
26 th October	Pondicherry – Trivandrum	Travel + Set up
27th October	Trivandrum	Show

Technical Rider « Voyage de Reze » annexed (Annex 1.1)

TOUR 2 : LA VEILLEUSE (CIE 14 :20)

25th November – 16 December 2026

3 people on road

2 stage technicians, 1 production manager

About: - *La Veilleuse* is a poetic and immersive visual performance that blends magic, music, dance, and holographic imagery into a unique theatrical experience. Inspired by the traditional “ghost lamp” left glowing on an empty stage after a performance, the show transforms a simple light into a gateway to imagination, where phantom-like artists appear, disappear, and interact in surprising ways. Through a series of dreamlike scenes, *La Veilleuse* explores themes of presence, memory, and human connection, inviting audiences of all ages to experience a world where reality and illusion gently intertwine.

Links:-

Official company website: [La Veilleuse \(Cie 14 :20\)](#)

[La Veilleuse - Extrait / Kaori Ito et Patrick Watson](#)

Tentative Roadmap / Show dates

Date	City	Program
25 th November	Paris - Ahmedabad	Arrival
26 th November	Ahmedabad	Set up
27 th November	Ahmedabad	Set up
28th November	Ahmedabad	Shows
29th November	Ahmedabad	Shows
30 th November	Ahmedabad	Day Off
01 st December	Ahmedabad	Day Off
02nd December	Ahmedabad - Pune	Travel
03 rd December	Pune	Set up
04 th December	Pune	Set up
05th December	Pune	Shows
06th December	Pune	Shows
07 th December	Pune	Day Off
08th December	Pune - Goa	Travel
09 th December	Pune	Day Off
10 th December	Goa	Day Off
11 th December	Goa	Set up
12 th December	Goa	Set up
13 th December	Goa	Shows
14 th December	Goa	Shows
15 th December	Goa – Mumbai	Travel
16 th December	Mumbai	Day off
17 th December	Mumbai	Set up
18 th December	Mumbai	Set up
19 th December	Mumbai	Shows
20 th December	Mumbai - Paris	Travel

Technical Rider « La Veilleuse (14 :20) » annexed (Annex 1.2)
